



# UNIVERSITY OF CALGARY

## FACULTY OF ARTS

### GRANT APPLICATION

#### Guidelines:

- The terms of reference for Faculty of Arts grants are deliberately broad. Preference will be given to activities contributing to the research, creativity, and teaching of continuing and limited-term faculty members in the Faculty.
- Applications should include a detailed budget, including sources of other funding. Preference will be given to projects that contribute at least some funds from other sources.
- Applications may be submitted at any time.

#### Categories:

- **Scholarly Activity Grants (\$250-500)** support activities advancing scholarship. Appropriate activities might include, but are not limited to, convening scholars from different disciplines and/or departments to share research methods or results; organizing and hosting conferences and/or visiting speakers; and advertising or publicizing research activities.
- **Seed Grants (up to \$2500)** support research activities for upcoming grants. Appropriate activities might include, but are not limited to, pilot studies; travel to archives for preliminary research; graduate research assistance to lay the foundations for the grant application.
- **Teaching Activity Grants (up to \$1000)** support course- and curriculum- related activities in undergraduate and graduate teaching, normally for a significant number of students (typically 10 or more). Appropriate activities might include, but are not limited to events (open to more than one discipline or department); visiting speakers; conference presentations; or materials and supplies (e.g. software license fees, memberships).
- **Travel Grants (up to \$1000)** support faculty members' presentations at conferences, colloquia, festivals, workshops, and similar forums.

*Applications may be submitted any time to Ginger Rodgers, Dean's Office, Faculty of Arts, SS 1348.*

*Phone: 220-5889, e-mail: [grodgers@ucalgary.ca](mailto:grodgers@ucalgary.ca).*

**FACULTY OF ARTS  
GRANT APPLICATION**

*Please submit 1 (one) hard copy with signatures and one (1) e-copy (no signatures required).*

**Part 1 – Applicant Information**

<i>TO BE COMPLETED BY THE APPLICANT</i>	
Family Name	
Given Name	
Department	
UCID	
Email	
Do you have a continuing Board appointment? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<i>TO BE COMPLETED BY THE CO-APPLICANT</i>	
Family Name	
Given Name	
Department	
UCID	
Email	
Do you have a continuing Board appointment? <input type="checkbox"/> Yes <input type="checkbox"/> No	

**Part 2: Project Summary**

Title of Project or Activity	
Proposed Start Date	
Trust Account Number	
Project Summary (Briefly describe the project and its significance – maximum 250 words)	

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**Part 3: Project Budget**

Expenses	Amount (\$)
<b>Total</b>	<b>\$</b>

**Other Sources of Funding Available for this Project**

Source	Amount	Confirmed?	
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>

**Signatures**

Applicant signature	Date
Department head signature	Date
Associate Dean's Signature	Date

**APPROVAL** (To be completed by the Dean's Office)

Faculty of Arts Approved Budget	
Trust Account Number	
Funds Must be Spent By	